

Studio Policy 2024-2025

Recital Dates

- January 26
- June 8

Studio Holidays

- The studio will be closed on the following dates:
 - Labor Day 8/30/24-9/2/24
 - Thanksgiving: 11/26/24-12/1/24Winter Break: 12/23/24-1/5/25
 - Spring Break: 4/14/25-4/20/25
 - Memorial Day: 5/26/25

Makeup Policy

- If you miss a class, we use the following dates as makeup times.
 - January 20th 26th
 - ∘ June 9th 15th
- Makeup Week allows students to make up a maximum of 1 missed lesson during Makeup Week.
- Absences with 24 hours notice, will receive a makeup credit (exception: illness and family emergency)
- Your makeup week lesson will be taught by your teacher at your regular lesson time
- A makeup credit will be used during Makeup Week should the student have any on file. If no makeup credits are on file during Makeup Week, the lesson will be billed as a regular lesson.
- Although there may be times that students will need to miss a lesson, we do not offer tuition reimbursement or adjustment for missed lessons.
- Make ups may occur in the form of a group lesson if no individual times are available.
- "No-show" lessons are considered forfeited and will not receive a makeup credit.
- If a teacher needs to be absent, the teacher will arrange for another Musicfully teacher to meet you at your regular time or work to find another suitable lesson time.
- In the case of inclement weather, a virtual lesson will be offered.
- Student sickness: If a student is too sick to go to school (ex: positive covid test) please email your teacher and the admin at support@musicfully.com. We can record a video make-up lesson and send it to you within 48 hours. If a student is mildly ill, and the teacher is available, a zoom lesson can take place. Please discuss with your teacher.

Portal

• All parents/adult students will receive a log in email to access our lessons <u>portal</u> where they can sign up for recitals and studio events, manage their billing, and reschedule lessons.

Payment

- Payment is required on the first of the month for that month's upcoming lessons. If you are a new student, payment will be due before your first lesson.
- A credit card is required on file. Payments will be processed by our admin team only.

Summer

- The studio will remain open during the summer for a la carte lessons.
- If you wish to reserve your Fall semester time, we require that you book 5 lessons or register for our camp during the Summer semester.
- For recurring lessons during the summer, if you need to cancel a lesson, you may schedule a make-up with your teacher based on availability or cancel that week for no charge, with 24 hours notice.
- Camp 2025 is scheduled 6/23/25-6/27/25

Discontinuation of Lessons

- If you wish to discontinue lessons, two weeks notice will be required in writing to support@musicfully.com or by text to (571) 310-1881 for the termination of lessons. Billing will cease after two weeks from the date of notification of lesson termination.
- As always, we welcome your feedback. If you have any concerns, please email support@musicfully.com